

## **STAY-HOME NOTICE**

1. The Government of Singapore requires you to remain in your place of residence at all times for a 14-day period, as you belong to the group of persons subjected to the Stay Home Notice (SHN) measure under prevailing policies<sup>1</sup>.
2. This is a precautionary measure taken to minimise the risk of additional imported cases of COVID-19. The SHN period will commence from the day of your return to Singapore<sup>2</sup>. During this period, you are required to comply with the requirements in **Annex A**.
3. If you have children/wards under 18 years of age travelling with you, you are required to ensure that they also comply with the SHN. If your child/ward travelling with you is a full-time student attending a preschool, school or other educational institution in Singapore, please contact the preschool, school or institution to inform them that your child/ward is required to comply with the SHN at your designated residence.
4. The Government of Singapore will conduct checks to ensure that you comply with the SHN. If you fail to comply with the SHN, you may face the following penalties, as you have put the well-being of the wider community at risk:
  - a. You may be prosecuted under Section 21A of the Infectious Diseases Act<sup>3</sup>;
  - b. If you are a Singapore Permanent Resident, Long-Term Visit Pass holder, Dependant's Pass holder or Student's Pass holder, your Re-Entry Permit or passes may be revoked or the validity shortened<sup>4</sup> and you may be barred from entering Singapore;

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<sup>1</sup> You may refer to the Ministry of Health (MOH)'s website at <https://www.moh.gov.sg> for more information.

<sup>2</sup> The date of return to Singapore is considered Day 0. The SHN will lapse after Day 14.

<sup>3</sup> Any person guilty of an offence under Section 21A of the Infectious Diseases Act shall (a) in the case of a first offence, be liable on conviction to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 6 months or to both; and (b) in the case of a second or subsequent offence, be liable on conviction to a fine not exceeding \$20,000 or to imprisonment for a term not exceeding 12 months or to both.

<sup>4</sup> An immigration pass is issued subject to the condition under Regulation 8(4) of the Immigration Regulations that the pass holder shall, if so required by the Controller of Immigration, undergo quarantine and medical surveillance in accordance with such requirements as the Controller may determine. Pursuant to this condition, a pass holder is required to observe the requirements of the SHN.

- c. If you are a short-term visitor<sup>5</sup>, your visit pass may be cancelled and you may be barred from entering Singapore;
  - d. If you are a foreign employee (including foreign domestic workers) issued with a work pass, your work pass may be revoked. This is because the SHN is imposed on you pursuant to Section 7(4)(a) of the Employment of Foreign Manpower Act<sup>6</sup>; and
  - e. If your child/ward is a full-time student attending a preschool, school or other educational institution in Singapore, your child/ward might be subjected to disciplinary action, including suspension or dismissal. For foreign students, this may include the cancellation of your child/ward's Student's Pass or Dependant's Pass.
5. If you require general assistance during the SHN period:
- a. Singapore Citizens and Permanent Residents may call the ComCare Hotline at 1800 222 0000;
  - b. Long-Term Visit Pass holders and short-term visitors<sup>7</sup> may call the Long Term Visit Pass / Short-term visitor hotline at 6344 8222;
  - c. Foreign employees (including foreign domestic workers) issued with a work pass should call your employer or your Singapore employment agency. If the employer or Singapore employment agency fails to provide assistance, please email the Ministry of Manpower (MOM) at [mom\\_qops@mom.gov.sg](mailto:mom_qops@mom.gov.sg); and
  - d. Students studying in Ministry of Education (MOE) schools, Institute of Technical Education, polytechnics, autonomous universities or private education institutions may call their schools. Parents/guardians of preschool children may call the Early Childhood Development Agency (ECDA) at 6735 9213.

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<sup>5</sup> An immigration pass is issued subject to the condition under Regulation 8(2A) of the Immigration Regulations that the pass holder shall, if so required by the Controller of Immigration, undergo quarantine and medical surveillance in accordance with such requirements as the Controller may determine. Pursuant to this condition, a pass holder is required to observe the requirements of the SHN.

<sup>6</sup> The Controller of Work Passes may at any time vary or revoke any of the existing conditions of a work pass or impose new conditions. As an additional condition of your work pass, you must comply with the SHN.

<sup>7</sup> Short-term visitors staying in hotels / service apartments may seek assistance from their respective hotels / service apartments.

6. If you require medical attention during the SHN period:
- a. For life-threatening cases such as cardiac arrest, active seizures, breathlessness, major traumas and stroke, please call 995 directly for assistance; and
  - b. For non-emergencies (such as cough or fever, follow-up visits for chronic conditions, refilling of prescription, etc.):
    - i. For Singapore Citizens, Permanent Residents, Long-Term Visit Pass holders and short-term visitors<sup>7</sup>, you may contact the People's Association (PA) at 6344 8222. PA will assist you to make the necessary arrangements with the nearest Public Health Preparedness Clinic (PHPC) or GP clinic, or to arrange for a house call by a GP (for those with mobility issues). Please inform the staff and doctor of your travel history and that you have been issued a SHN;
    - ii. For students/preschool children, you can seek assistance from your school or MOE/ECDA; and
    - iii. For foreign employees (including foreign domestic workers) issued with a work pass, you should contact your employer or your Singapore employment agency.
7. For Singapore Citizens, Permanent Residents, Long-Term Visit Pass holders and short-term visitors, please update ICA using the online feedback form at <https://icaeservices.ica.gov.sg/feedbackothers> if there is a change in your contact details or if you have enquiries pertaining to your SHN period and the SMS link during this 14-day period.
8. Please provide your personal particulars, including all children/wards under 18 years old travelling with you at **Annex B**, and submit the completed **Annex B** to the ICA Duty Officer. All adult members should submit their own completed **Annex B** forms. For general information about SHN, please refer to the Ministry of Health (MOH)'s website at <https://www.moh.gov.sg>. Thank you.

*Updated as of 19 Mar 2020*

**WHAT YOU SHOULD DO WHEN ON STAY-HOME NOTICE**

1. You must remain in your place of residence at all times during the 14-day period. Do not leave your residence, even if it is to purchase food and essentials. If necessary, you may opt for home delivery services or enlist the assistance of others for your daily necessities.
2. You should minimise contact with others, and avoid having visitors to your residence. You should maintain a record of persons you come into close contact with during this period.
3. The Singapore Government agencies (MOE, ECDA, MOM and ICA) may contact you through multiple platforms including phone calls, WhatsApp or Short Message Service (SMS). When contacted, you must respond within one hour.

**CHECK FOR SYMPTOMS**

4. Monitor your health closely, i.e. twice daily for fever (i.e.  $\geq 38^{\circ}\text{C}$ ) and respiratory symptoms such as cough and breathlessness.

**OBSERVE GOOD PERSONAL HYGIENE**

5. Maintain good personal hygiene, including regular hand washing with soap and water. Flush the toilet after use, and wash your hands before and after handling food or eating, and after going to the toilet.
6. Do not touch your face.
7. Cover your mouth when coughing or sneezing.
8. Maintain good indoor ventilation.
9. Carry out frequent cleaning of your place of residence.
10. Do not share food, crockery, utensils and other personal hygiene items.

**Annex B**

For the purpose of preventing the spread or possible outbreak of COVID-19, you are required under Section 55(1)(e) of the Infectious Diseases Act by the Director of Medical Services to provide the following information:

Full Name as on passport and NRIC/FIN/Passport Number

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If you are a full-time student, name of Preschool/School/Institution, if applicable

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Address for where you will be serving the Stay-Home Notice (SHN)

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Mobile phone number

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**Particulars of children/wards under 18 years old travelling with you**

**(1) Full Name as on passport and NRIC/FIN**

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Name of Preschool/School/Institution, if applicable

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**(2) Full Name as on passport and NRIC/FIN**

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Name of Preschool/School/Institution, if applicable

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**(3) Full Name as on passport and NRIC/FIN**

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Name of Preschool/School/Institution, if applicable

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1. I acknowledge receipt of the SHN.
2. I understand that I may be prosecuted for non-compliance under Section 21A of the Infectious Diseases Act, and may face penalties as stated in the SHN.
3. For a foreign employee (including foreign domestic worker) issued with a work pass – I understand that I am subjected to these conditions pursuant to section 7(4)(a) of the Employment of Foreign Manpower Act, and may face penalties for non-compliance.
4. I declare that all information submitted above is true, accurate and complete to the best of my knowledge and belief.

Acknowledged by:

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Signature/Date