

## **CONFIRMATION AND CHECKLIST FOR PRE-COURSE COUNSELLING**

Prospective student has been briefed on the followings:	
PART I: College, Course Information, Course Application	
About Dimensions, location and general description of the facilities and infrastructure	
Course information (certification award, awarding organization, course duration and assessment schedule, course Modules and Outlines, teaching and assessment methods used, course learning outcome, progression, admission requirements and any exemption (if applicable), English language proficiency requirement, promotion/award criteria and special conditions (if any), teacher: student ratio, opportunity for further education / career pathway)	
Course Application requirements and process / Student's Pass application requirements and procedures	
PART II: Fee Protection Scheme, Fee Structure / Payment Mode, Advisory Note and Student Contract Cla	HIERE
Fee Protection Scheme (FPS) adopted by Dimensions (A copy of FPS information sheet is given to prospective student)	
Types of Fee and Payment Modes	
Advisory Note & Student Contract clauses (A copy of PEI-Student Contract Important Pointers list is given to prospective student)	
PART III: Transfer, Withdrawal and Refund Policies and Procedures	
Transfer Policy and Procedure (A copy of Transfer Policy is given to prospective student)	
Withdrawal Policy and Procedure (A copy of Withdrawal Policy is given to prospective student)	
Refund Policy and Procedure (A copy of Refund Policy is given to prospective student)	
PART IV: Student Support Services, Medical Insurance, Dispute Resolution Policy and Procedure	
Student Support Service (general description of facilities, environment, student protection & finance assistance, guardianship & counselling, orientation & induction, progression & career support, academic support and holistic development, feedback and communication)	
Medical Insurance	
Dispute Resolution Policy and Procedure	
PART V: Relevant Singapore Laws, Living in Singapore, General Healthcare Services in Singapore	
Relevant Singapore Laws	
Living in Singapore (Accommodation and cost of living)	
General Healthcare in Singapore	
PART VI: Dimensions' Contact Details	
Contact Details	
School Location Map	
Course Name:	

Oddisc Name.		
Declaration: Dimensions CS Staff / Recruitment Agent	Declaration: Prospective Student	
I hereby confirm that the above have been explained clearly to the prospective student.	I fully understand what has been communicated to me and I hereby acknowledge that I have been briefed on the above.	
Signature / Date		
Agent Company Name / Dimensions	Signature / Date	
Dimensions CS Staff / Agent Name:	Name:	