

## **CONFIRMATION AND CHECKLIST FOR PRE-COURSE COUNSELLING**

## Prospective student has been briefed on the followings: PART I: College, Course Information, Course Application

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About Dimensions, location and general description of the facilities and infrastructure	
<b>Course information</b> (certification award, awarding organization, course duration and assessment schedule, course Modules and Outlines, teaching and assessment methods used, course learning outcome, progression, admission requirements and any exemption (if applicable), English language proficiency requirement, promotion/award criteria and special conditions (if any), teacher: student ratio, opportunity for further education / career pathway)	
Course Application requirements and process / Student's Pass application requirements and procedures	

PART II: Fee Protection Scheme, Fee Structure / Payment Mode, Advisory Note and Student Contract Clauses		
Fee Protection Scheme (FPS) adopted by Dimensions		
Types of Fee and Payment Modes		
Advisory Note & Student Contract clauses		

PART III: Transfer, Deferment, Withdrawal and Refund Policies and Procedures		
Transfer Policy and Procedure		
Deferment, Withdrawal Policy and Procedure		
Refund Policy and Procedure		

PART IV: Student Support Services, Medical Insurance, Dispute Resolution Policy and Procedure		
<b>Student Support Service</b> (general description of facilities, environment, student protection & finance assistance, guardianship & counselling, orientation & induction, progression & career support, academic support and holistic development, feedback and communication)		
Medical Insurance		
Dispute Resolution Policy and Procedure		

PART V: Relevant Singapore Laws, Living in Singapore, General Healthcare Services in Singapore		
Relevant Singapore Laws		
Living in Singapore (Accommodation and cost of living)		
General Healthcare in Singapore		

PART VI: Dimensions' Contact Details		
Contact Details		
School Location Map		

Course Name: -

Declaration and Acknowledgement by Prospective Student or Student's Parent/Guardian (if the student is under 18 year of age):

I hereby declare and acknowledge that the pre-counselling has been fully conducted by the DIMENSIONS staff or appointed agent and I fully understood all the information that was stated in this form.

Signature:	Date:	
Student's Name		
Student's Parent/Guardian Name (if the studen	t is under 18 year of age)	