



PREPARATORY COURSE FOR CAMBRIDGE INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION (IGCSE) LOWER SECONDARY

(Registered with CPE, Singapore)

Duration: 24 Months Full-time



DIMENSIONS International College

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DIMENSIONS International College
UEN No. : 200108141H
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About DIMENSIONS International College

DIMENSIONS International College, registered with the Committee for Private Education (CPE), was founded in 1980 to equip both local and international students with the essential prerequisites that prepare them for their higher learning needs.

The College has attained the following awards:

- ★ 4-Year EduTrust Certification by the Committee for Private Education (CPE)
- ★ Singapore Quality Class Star
- ★ Singapore Service Class

DIMENSIONS International College is committed to providing quality education to students and helping them to achieve their pursuit of academic excellence.

DIMENSIONS International College offers a comprehensive range of courses which stretches from Preparatory Studies all the way up to Master's Degree. Our vast array of course disciplines includes Accounting and Finance, Business and Management, Engineering, Health and Life Sciences, Hospitality, and more.

Cambridge Assessment International Education

Established in 1858, Cambridge Assessment International Education (CAIE) is the world's largest provider of international education programmes and qualifications that prepare students with the essential knowledge and skills to prosper in the real-world and at the same time, help them develop an informed curiosity and a lasting passion for learning.

Widely acknowledged as an international passport to progression and success, CAIE's international qualifications are recognised by leading universities and employers worldwide, giving students a broad spectrum of education and career options. As a not-for-profit organisation, CAIE devotes its resources to delivering high-quality educational programmes that aspire to unleash its learners' potential.

Setting the global standard for international education, CAIE's programmes and qualifications are created by subject experts who are rooted in academic rigour and as such, their educational materials reflect the latest educational research. Well supported by teaching and learning resources, CAIE's programmes and qualifications also provide a solid platform for learners to progress from one stage to another.

In addition, CAIE developed the **International General Certificate of Secondary Education (IGCSE)** over 25 years ago. It now attracts over 900 000 entries every year from over 140 different countries. Cambridge IGCSE is the world's most popular international qualification for 14 to 16 year olds. It is recognised by leading universities and employers worldwide, and is an international passport to progression and success.

Programme Introduction

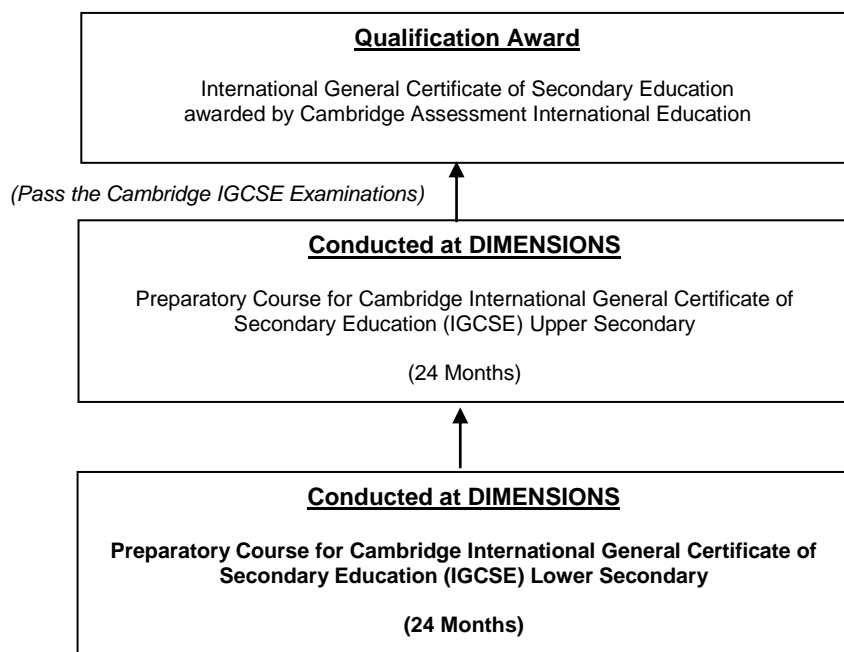
Laying a strong foundation for international students, the **Preparatory Course for Cambridge International General Certificate of Secondary Education (IGCSE) Lower Secondary** curriculum aims to develop the learners' skills and understanding in English, Mathematics, Science as well as Basic Commerce and Management for the first two years of secondary education. This comprehensive curriculum provides a natural progression for students from primary education and thoroughly prepares them for the Preparatory Course for Cambridge International General Certificate of Secondary Education (IGCSE) Upper Secondary curriculum and for progression to other educational systems.

Students can choose to sit for an optional Cambridge Secondary 1 Checkpoint Test set by Cambridge Assessment International Education and marked by Cambridge Assessment International Education Examiners, according to Cambridge Assessment International Education Specifications. Upon successful completion, students can proceed to embark on the Preparatory Course for Cambridge International General Certificate of Secondary Education (IGCSE) Upper Secondary.

DIMENSIONS International College is a registered Cambridge school.

For updated and accurate information of Cambridge Assessment International Education (CAIE), please visit their website at <http://www.cambridgeinternational.org/>

Education Chart



- ❖ Course admission is subject to course entry requirements

Programme Structure and Content

- **English**

This subject enables learners to communicate confidently and effectively and to develop their skills to respond to a range of information, media and texts with understanding enjoyment. Learners who follow this framework will develop a first language competency in English based on a curriculum designed to be successful in any culture and to promote cross-cultural understanding.

- **Mathematics**

This subject explores six content areas: numbers, algebra, geometry, measure, handling data and problem solving. The first five content areas are all underpinned by problem solving, which provides a structure for the application of mathematical skills. Mental strategies are also an important part of the number content. The curriculum focuses on principles, patterns, systems, functions and relationships, so that learners apply their mathematical knowledge and develop a holistic understanding of the subject.

- **Science**

This subject covers four content areas: scientific enquiry, biology, chemistry and physics. Scientific enquiry is about considering ideas, evaluating evidence, planning investigative work, and recording and analysing data. The scientific enquiry objectives underpin biology, chemistry and physics, which are focused on developing confidence and interest in scientific knowledge. Environmental awareness and some history of science are also part of the curriculum.

- **Basic Commerce & Management**

This subject introduces the basic concept of business and commercial transactions as well as some basic principles of management. Students will be cognizant to the business organization structure and understand how trading and business transactions are carried out and recorded and how products are developed and what market are targeted and how different business functions are managed. This subject will secure students' foundation in business, book-keeping, marketing and management concepts.

Optional Subjects

- **Chinese**

The syllabus is designed for learners whose first language is Chinese. The syllabus develops learners' ability to communicate clearly, accurately and effectively. They learn how to employ a wide-ranging vocabulary, use correct grammar, spelling and punctuation, and develop a personal style and an awareness of the audience being addresses. Learners are encouraged to read widely both for their own enjoyment and in order to develop an appreciation of how writers achieve their effects.

- **Malay**

The syllabus is designed for learners who are learning Malay as a foreign language. The aim is to develop an ability to use the language effectively for practical communication. The course is based on the linked language of listening, reading, speaking and writing and these are built on as learners progress through their studies.

- **Hindi**
This syllabus aims to build up the students' competency and understanding of the Hindi Language. The purpose of the Hindi syllabus is to ensure students are able to write letters, dialogues and speeches. Students will be able to interpret and answer questions that include Combination or Separation of Words, Idioms, Proverbs and Words in Pairs, Sentence Transformation and Cloze Passage. They will be exposed to different comprehension questions and techniques of answering comprehension questions.

Language (Course conducted in)

English

Scope of study

Cambridge IGCSE Lower Secondary syllabus

Delivery Modes

Lectures, tutorials, discussions, interactive lessons and laboratory work

Modes of Assessment

Internal: Monthly Tests, Quarterly Tests and Year-End Examinations

External: Cambridge Secondary 1 Checkpoint Test (Optional)

Assessment Grading Criteria

Internal: The Tests and Examinations are marked according to DIMENSIONS' grading criteria

External: The Cambridge Secondary 1 Checkpoint Test is set and marked by Cambridge Assessment International Education (CAIE) based on CAIE Specifications. Please log on to <http://www.cambridgeinternational.org/> for updated information

Duration

❖ 24 months Institutional Training

❖ Maximum allowed period for a student to complete the course is 48 months

Contact Hours

Monday to Friday: 9.15 am – 12.30 pm and 1.45 pm – 4.45 pm

3 contact hours per session, 2 sessions per school day, 10 sessions per week

(Total: 30 contact hours per week)

Intakes

January, March, May, July and September

DIMENSIONS reserves the right to change the intakes at any time without prior notice. Please visit our website for latest intakes

Examination Period

At the end of each year

Expected Examination Results Release Date

Not more than 3 months after the final assessment

Graduation Requirements

A "Pass" in the internal examinations to be issued a certificate

Teacher-Student Ratio

Average teacher - student ratio is 1:40

Note: The number of students in the classroom is subject to the maximum seating capacity

Qualification Award

Nil

Entry Requirements

Age: At least 12 years old.

Academic Level: Completion of Primary Six or equivalent qualifications.

English Proficiency: A Pass in English at Primary Six or equivalent qualifications.

Course Fees

Course Fee per year

1.	#Application Fee (<i>Non – refundable</i>)	S\$ 500.00
2.	Tuition Fee	S\$12,600.00
3.	Administrative Fee	S\$ 900.00
4.	Examination Fee	S\$ 800.00
5.	Course Material	S\$ 700.00
6.	#Uniform	S\$ 160.00
7.	Laboratory Fee	S\$ 900.00
8.	#Medical Check-Up Fee	S\$ 60.00
9.	#International Student Management Fee	S\$ 500.00
10.	#ICA Processing and Student's Pass Fee	S\$ 120.00
	7% GST	S\$ 1,206.80
	Total	S\$18,446.80

Miscellaneous Fees

1.	Loss of Student's Pass (For Student's Pass holder only)	S\$ 278.20
2.	Renewal of Student's Pass (For Student's Pass holder only)	S\$ 128.40
3.	Administrative Fees for Extension / Replacement of Student's Pass (For Student's Pass holder only)	S\$ 535.00
4.	Additional Book Fee Per Book	S\$ 53.50
5.	Appeal for Result Fee Per Module	S\$ 160.50
6.	Academic Status Certification Fee Per Certification Letter	S\$ 53.50
7.	Late Payment Fee	S\$ 107.00
8.	Documents Courier Services Fee Per Delivery	S\$ 53.50
9.	Re-enrolment Fee	S\$ 535.00
10.	Course Deferment Fee	S\$ 374.50
11.	Graduation Ceremony Fee	Subject to University / DIMENSIONS' prevailing charges
12.	Additional Uniform Fee Per Piece	S\$ 53.50
13.	Cambridge Secondary 1 Checkpoint Test Fee	Fees according to CAIE, details on http://www.cambridgeinternational.org/
14.	Administrative Fees for Cambridge Secondary 1 Checkpoint Test Registration	S\$ 214.00
15.	Late Registration Fee Per Paper (Cambridge Secondary 1 Checkpoint Test Registration)	S\$ 107.00
16.	Administrative Fees for Amendment in the Exam Registration	S\$ 53.50
17.	Exam Fee (AEIS or S-AEIS) (Estimated Fees)	S\$ 749.00

One-time Fee

Note:

- ❖ All miscellaneous fees are inclusive of 7% GST.
- ❖ Total course fees paid (except application fee and GST) by students are protected under the Fee Protection Scheme (FPS).
- ❖ All students must sign the Advisory Note to Student before signing the Standard PEI-Student Contract.

- ❖ The Standard PEI-Student Contract must be signed by the student prior to making course fees payments to DIMENSIONS.
- ❖ The course fees shown above are effective from 1st October 2017. DIMENSIONS reserves the right to make necessary amendments to the course fees without prior notice.

Enquiries

For further information, please contact our Customer Service Representative at:

Main Campus

(DIMENSIONS High School)
58 Lowland Road
Singapore 547453

Bukit Timah Campus

(School of Hospitality)
2 Jalan Seh Chuan
Singapore 598417

City Campus

(School of Higher Education) /
(School of Languages)
277 River Valley Road
Singapore 238318

Tel: 6334 0600

Fax: 6334 6066

Tel: 6875 0555

Fax: 6314 5005

Tel: 6735 8080

Fax: 6733 9595

Office Operating Hours

Monday to Friday, 9 am to 6 pm. Saturday, 9 am to 1 pm

Note:

- ❖ Our courses will be conducted at one of the above registered premises of DIMENSIONS International College.
- ❖ For updated and accurate information, please visit our website at dimensions.edu.sg.

General Information

Refund Policy (reference to Standard PEI-Student Contract Version 3.1)

Refund for Withdrawal Due to Non-Delivery of Course:

DIMENSIONS shall notify the Student within three (3) working days upon knowledge of any of the following:

- (i) DIMENSIONS does not commence the Course on the Course Commencement Date;
- (ii) DIMENSIONS terminates the Course before the Course Commencement Date;
- (iii) DIMENSIONS does not complete the Course by the Course Completion Date;
- (iv) DIMENSIONS terminates the Course before the Course Completion Date;
- (v) DIMENSIONS has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation stated in Course Details within any stipulated timeline set by CPE; or
- (vi) The Student's Pass application is rejected by Immigration and Checkpoints Authority (ICA).

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

Refund for Withdrawal Due to Other Reasons:

If the Student withdraws from the Course for any reason other than those stated in (i) to (vi), DIMENSIONS will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the refund table.

Refund Table:

% of [the amount of the Course Fees and Miscellaneous Fees paid]	If Student's written notice of withdrawal is received
70%	More than 14 days before the Course Commencement Date
50%	Before, but not more than 14 days before the Course Commencement Date
30%	After, but not more than 7 days after the Course Commencement Date
0%	More than 7 days after the Course Commencement Date

Refund During Cooling-Off Period:

DIMENSIONS will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage (stated in Refund Table) of the fees already paid if the Student submits a written notice of withdrawal to the DIMENSIONS within the cooling-off period, regardless of whether the Student has started the course or not.

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Notes:

- The college reserves the rights to terminate the class, if the number of students enrolled in the class is less than 10 students.
- Application fee is strictly non-refundable.
- Bank charges (if applicable) are to be borne by student.
- Calendar days is used in the Refund Table.

(Refund Policy rev 11, wef 14 Oct 2015)

(Note: For updated and accurate information, kindly refer to <http://dimensions.edu.sg/about-dimensions/college-policies/refund-policy/>)

Pre-course Counselling

To ensure that all prospective students are provided with clear and unambiguous pre-course counseling in accordance with the EduTrust Guidance Document and Private Education Act so that prospective students are able to make an informed choice of course and college.

Course Induction Programme

In the first week of studies, an induction session will be conducted. The students will be briefed by the Academic Staff on full details of the course including scheme of work, timetable, assessments and grading, assessment and exam dates and venue and many other academic matters

Minimum Number of Students to Commence Class

DIMENSIONS has the right to cancel a class/an intake if the minimum number of students enrolled is less than 10 for any programme per class. Students may enroll into a later intake, if any, or withdraw from course. (For refund, please refer to our Refund Policy)

Medical Insurance

DIMENSIONS shall provide all students aged 7 and above the required medical insurance coverage on hospitalisation and related medical treatment for the entire course duration. A Singapore Citizen/PR or a non- student's pass international student who is protected by his/her own medical insurance coverage in Singapore can opt out from the medical insurance scheme with a proof of valid Medical Insurance Plan given to DIMENSIONS.

Teacher Qualifications

All teachers are registered with the Council for Private Education (CPE). All teachers have the required qualifications with 5 years of experience or higher level of qualifications. Please refer to faculty member lists in the website for the detailed qualifications of teachers.

Pre-requisite for Taking Examination

Students (both international and local) must achieve an attendance rate of 80% and above in order to qualify for examinations. Our College only accepts medical certificates as proof for absenteeism.

Fee Protection Scheme (FPS)

An important aspect of EduTrust framework is the Fee Protection Scheme (FPS). The FPS of DIMENSIONS serves to protect the course fees (exclude application fee, miscellaneous fee and GST) paid by the students. In the event that DIMENSIONS is unable to continue its operations due to insolvency and/or regulatory closure; students can claim the unconsumed fees from the FPS service provider.

FPS is compulsory for all local and international students taking courses at DIMENSIONS except for short courses with waiver granted by CPE.

DIMENSIONS is strictly not allowed to collect course fees beyond 12 months.

Late Payment Fee

Students are required to meet payment deadlines of their course fees as agreed upon and stated in the Standard PEI-Student Contract to maintain a status of active enrolment. DIMENSIONS may impose late charges if payments are not received by the stipulated due dates. Our policy also states that by failing to make timely payments of course fees, DIMENSIONS reserves the right to cancel students' course registration, withhold results slips, transcripts or awarding certificates and other services.

Dispute Resolution Policy

- ❖ DIMENSIONS has a documented close-loop feedback and complaint management system in place to gather and address all feedback / complaints received (either from the public, staff or students).
- ❖ A Student dispute may arise from any aspect of a student's educational experience at DIMENSIONS which they believe to be unfair, unjust or unreasonable. Where collaboration partner or DIMENSIONS procedure exist for dealing with students' academic matters (e.g. appeal against results), then these will take precedence over the Dispute Resolution Procedure.
- ❖ We treat all grievances, disputes and appeals as our important feedback. We have staff specially assigned to manage students' welfare, including the handling of their grievances and complaints according to our procedures. We are committed to resolving any feedback / complaint received within 21 working days. If the complaint is not resolved amicably within the stipulated period, it will be channelled to Singapore Mediation Centre (SMC), Singapore Institute of Arbitrators (SIArb) or the Small Claims Tribunal for mediation.

Information for International Student (Student's Pass Holder)

Documents Required for Admission Processing of Student's Pass

Documents (Original & Translated)

1. Application Form Duly Completed
2. 2 Passport-Sized Photos
3. Passport (Photocopy)
4. Birth Certificate or equivalent
5. Certified and Notarized Copies of Highest Education Certificate
6. Certified and Notarized Copies of Highest Education Transcripts
7. 1 Set of ICA Student's Pass Application Form V36 and eForm 16 completed in English and signed by applicant. You can download the form from
<http://www.ica.gov.sg/data/resources/docs/Visitor%20Services/FormV36.pdf>
<http://www.ica.gov.sg/data/resources/docs/eForm16.pdf>
8. Change-of- Name Deed (If Applicable)
9. Photocopy of Father's and Mother's Identity / Passport (If Applicable)
10. Documentary Evidence of Financial Ability (For Application from Visa-Required Countries)
11. Parent's Statement of Working Statement (If Applicable)
12. Proof of English Proficiency or IELTS or TOEFL Score Sheet (If Applicable)
13. Study Plan (If Applicable)

Immigration & Checkpoints Authority (ICA) Regulations

All international students with Student's Pass must meet all the following requirements:

- ❖ A student must attend a minimum of 90% of scheduled-course hours or not be absent from the course for seven consecutive days.
- ❖ A student should spend at least three hours in the school per school day, attend classes and tutorials, participate in enrichment activities and perform self-studies.
- ❖ A student must not engage in any form of activities that may contravene the stipulated conditions (including those stated in the Student's Pass application form, In-principle Approval letter and Student's Pass card) upon which a Student's Pass is issued (e.g. illegal employment).
- ❖ A student must not remain in Singapore without authority after the expiry of the Student's Pass. DIMENSIONS shall inform the ICA of his/her means and date of departure.
- ❖ A student is permitted to attend the course only after the approval of the Student's Pass has been given by the ICA.
- ❖ A student must not be retained as a student in any other school/s or course/s other than the one indicated in the Student's Pass.
- ❖ A student must surrender the Student's Pass for cancellation within seven days from the date of cessation or termination of his/her studies or course/s.

Notes:

Our College only accepts medical certificates as proof for absenteeism. Any other documents should only be accepted on a case-by-case basis with full justification and be acceptable by ICA.

DIMENSIONS does not guarantee any success rate of approval for student's pass, Industrial Attachment posting, employment and Permanent Residency/ Singapore Citizenship applications.